Moorpark SLO Committee Minutes DRAFT

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- *Refine the plan and timeline for the ongoing development and assessment of Course and Program Outcomes, General Education Student Learning Outcomes, Student Service Outcomes, and Institutional Student Learning Outcomes as needed*
- *Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes*
- *Monitor and evaluate the process of assessing all outcomes for courses, programs, and services; and*
- *Document all outcomes, processes and results for accreditation*

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	X	Child Development/Education	Shannon Coulter	X	Student Health Center	Sharon Manakas	X
Co-chair	Oleg Bespalov	X	Fine and Performing Arts	John Loprieno	X	Visual Arts	Erika Lizee	X
Academic Senate President	Erik Reese	X	Counseling	Trevor Hess	X	Library	Jackie Kinsey	
Dean	Matt Calfin		EATM	Brenda Woodhouse		EOPS	VACANT	
SLO Coordinator	Rachel Beetz	X	English/ ESL	Ryan Kenedy/ Sydney Sims	RK	Media Arts & Comm Studies	Jamie Whittington Studer	X
ACCESS	Sile Bassi	X	Health Sciences	Olga Myshina	X			
Athletics/ Health Education/Kinesiology	Brock Cushman		Life Sciences	VACANT				
Behavioral Sciences	VACANT (Julie Campbell)		Mathematics	Laurel Drane				
Business/Accounting/CIS/ CSNE	Ruth Bennington		Physics/Astronomy/Engineering/ Comp Sci	Loay Alnaji	X			
Chemistry/Earth Sciences	Rob Keil		Social Sciences	Christian Beam		Guest	Jackie Kinsey	X

Agenda Item	Notes
1. Call to Order, Public Comments	Eric Reese thanked everyone for helping with the transition to online learning and for continuing to provide students with the best experience. He also gave an advance thanks for the committee leading the charge to switch to eLumen.
Approval of April 14, 2020 Minutes	John Loprieno motioned to approve. Motion was approved with Sharon Manakas, Erika Lizee, Jackie Kinsey, Olga Myshina, and Loay Alnaji abstaining.
2. SLO Co-ordinator Report	Will hold SLO Coordinator report until next meeting on October 13th.

3. Composition of Committee and Goals Report to President	Jackie Kinsey will be added as the Library representative once approved by the Academic Senate. Dani Vieira will find out who Julie Campbell's replacement is while she is on sabbatical. Dani has not been notified who Andrew Kinkella's replacement will be. Dani reviewed the SLO Committee Report for 2019-20. All changes were discussed at the last committee meeting. She reminded everyone that Moorpark is ahead of other colleges and has taken care of SLO processes that others are still working on. John Loprieno moved to accept and Jamie Whittington Studer seconded. The document passes and will be sent to the College and Academic Senate presidents as a record of what was done in 2019-20.
4. eLumen implementation update - Oleg	Oleg Bespalov gave an eLumen recap and updated the committee on its implementation. ACCJC recommended disaggregated data and MC chose eLumen as the vendor to do so. Disaggregation will give the ability to view success rates by demographic. Oleg, Rachel Beetz, and Kim Waters migrated student learning outcomes, program learning outcomes, courses, and students into eLumen. Any information that is stored in Banner can be disaggregated in eLumen. Requests can be emailed to Oleg. A soft launch began and Rachel did a flex workshop for users. eLumen is now ready to fully launch.
5. eLumen tutorial/workshop – Rachel	Rachel shared the new Student Learning Outcomes Committee website within the Institutional Effectiveness website. There you can find the updated committee charter, a link to eLumen, SLO meeting information, and a form to update SLO language. You can also access a link to eLumen on your portal under Other Applications in the faculty tab. A shortened presentation of Rachel's flex training was given and can also be found on the SLO webpage. Data entered will help student-level data to feed to class and program data. It is important for faculty chairs to confirm their SLO Mapping is correct. A tutorial video is forthcoming. Rachel asked that the committee to make sure everyone in their area is comfortable with logging into eLumen and that their courses and SLOs are correct. The SLO website has a link to Update SLO Form where you can update SLO language if it is incorrect in eLumen. Oleg asked what the best way is to get people to flag any issues in eLumen. Many agreed that letting faculty know what needs to be reviewed before the semester is over will be helpful. Oleg and Rachel will draft a letter and run it by Dani and Eric Reese before it goes out. Rachel will hold Workshops every first Friday of the month at 10:00 AM. She is also available by request to visit department meetings for eLumen tutorials or questions. Questions: • Ryan Kenedy has entered his assessments from spring and asked when disaggregated data will be available. eLumen has been providing weekly training for Oleg's team and they will share how to view disaggregated data with the committee once they have that information. • There is nothing in eLumen for this semester yet. New courses will be added once faculty confirm their SLO language is correct. Loay Alnaji asked if they should fill in data for previous semesters. Oleg said you can if you have the data and time but it is not required.

6. eLumen general discussion	Information on compatibility between Canvas and eLumen is forthcoming. Dani remembers eLumen saying a department chair can get canvas data into eLumen with a hit of a button. Rachel said the connection will be that if you are in canvas, you do not have to go to an extra link to eLumen but she does not think that canvas data will ever be used for data in eLumen. eLumen Users are given the option to comment on every student but not required. Setup is customizable and MC only has one rubric for the whole college. Programs will continue to have their data assessed every 3-5 years, but data collection will be entered every semester. Dani reminded everyone that they should be looking at SLO data regularly to discuss and assess if students are learning what they should. Every SLO for every class does not have to be assessed. Psychology, for example, chooses only one or two SLOs to assess every semester. Shannon asked if it would be helpful for department faculty to share a list of SLO narrative reflection prompts. Rachael said there is a broad reflection prompt available, but departments can create some that are specific to their discipline. Dani explained that SLO results cannot be used for faculty reviews and she asked that committee members share with others. Eric shared that there is a social justice component that may be included in SLOs or PLOs.
7. Matching SLOs in eLumen and Courseleaf/coordination with the curriculum committee	Rachel asked if anyone is interested in going over the curriculum review process for SLOs with her so she can have a better understanding. She also asked the committee how they can build better communication with the curriculum committee so Courseleaf and eLumen will match going forward. An update to the website that shows the SLO part of the review process can be used by the curriculum committee to point people in the right direction if they have questions. Dani said another option discussed is to have an SLO member sit on tech review. Rachel currently meets with faculty one year ahead of their curriculum review but the list can change before then. She questioned when the best time is to meet with the SLO Coordinator. Erika Lizee and Dani think a few months before the review might be better.
8. Other items of interest.	
Announcements	
Adjournment	**Future Meetings**

Adjournment – 2:15 PM	Fall 2040: ~~September 8,~~ October 13, November 10, December 8
	Spring 2021: January 12, February 9, March 9, April 13, May 11